



**City of San José**  
**Small Business Advisory Task Force**  
**04/09/20**

*Members:*

District 1 – Vice Mayor Chappie Jones, *Chair*  
Hispanic Chamber of Commerce – Dennis King, *Vice Chair*  
FilAm Chamber of Commerce Silicon Valley – Allie Lopez  
Rainbow Chamber of Commerce – Bettie Owen  
Silicon Valley Black Chamber of Commerce – Carl Davis Jr.  
Silicon Valley Chinese Technology & Business Association – Helen Wang  
Silicon Valley Organization – Mason Fong  
Silicon Valley Vietnamese American Chamber of Commerce – Nancy Avila  
Winchester Business Association – Ken Kelly

*Alternates:*

Not Applicable  
James Duran  
Marinel Messersmith  
Hank Dean  
Sam Washington  
Khanh Hoang  
Eddie Truong  
Alan Nguyen  
Vacant

*Associate Members:*

Taiwanese American Chamber of Commerce – Annie Tsai  
Vietnamese American Chamber of Commerce – Nga Nguyen

Hannah Yu  
Long Nguyen

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**VIRTUAL MEETING AGENDA**

April 9, 2020

4:00 pm

Consistent with the California Governor’s Executive Order No. N-29-20, Resolution No. 79450 from the City of San José and the Santa Clara County Health Officer’s March 16, 2020 Shelter in Place Order, the Task Force meeting will not be physically open to the public and Members will be teleconferencing from remote locations.

To participate in meeting:

1. Join Zoom Meeting via computer or phone:

<https://zoom.us/j/891580767?pwd=MXcrdjkrL2twL3ZEQnBSblk3YVRtUT09>

Meeting ID: 891 580 767

One tap mobile

+16699009128,,891580767# US (San Jose)

To submit comments during or before meeting participate via zoom or email

[raania.mohsen@sanjoseca.gov](mailto:raania.mohsen@sanjoseca.gov)

**1. Call to Order & Introductions**

**2. Public Comment**

*(Members of the Public are invited to speak on any item that does not appear on today’s Agenda and that is within the subject matter of the Task Force. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when*

*appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Task Force.)*

**3. Consent Calendar**

- A. Approve the Minutes for the Regular Meeting of January 10, 2020**
- B. Approve the Minutes for the Regular Meeting of February 13, 2020**
- C. Approve the Minutes for the Special Virtual Meeting of March 30, 2020**

**4. New Business**

- A. Review of City's Response for Small Businesses to COVID-19 (Dhez Woodworth & Vic Farlie, Office of Economic Development)**
- B. Review of Member Organizations' Response to COVID-19 (All)**
- C. Review of 2020 Priorities & Workplan (All)**
- D. Revised Schedule of Meeting – adding May 14, 2020 meeting**

**5. Old Business**

- A. Bylaws Amendments for Discussion**
  - 1. Attachment A: Code of Conduct**
  - 2. Duration of Chair and Vice Chair Term: 1 or 2 years**
  - 3. Chair and Vice Chair Term Limit: 1 or 2 years**

**6. Meeting Schedule and Agenda Items**

*The next regular meeting will be May 14, 2020 at 4:00 pm*

**7. Announcements**

**8. Adjournment**

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 294-9337 (TTY) as soon as possible, but at least three business days before the meeting.

Please direct correspondence and questions to:

City of San José  
District 1  
Attn: Raania Mohsen  
200 East Santa Clara Street, San José, California 95113  
Tel: (408) 535-4901